

South Peace Regional Archives Society
2025 Annual General Meeting
Saturday April 5, 2025
Centre 2000

2025 AGM Minutes

Attendance: Donna Bastien, Meg Archer, Eleanore Dalen, Anne Shemard, Stan Bzowy, Peter Harris, Charles Taw, Gail Schau, Gary Dixon, Christine Schlieff, Cathy Scott, Suzanne Dunn, Gladys Blackmore, Alice Sims, Shawn Morton, Duff Crerar, Margaret E. Bowes, Jan Shields, Ellyn Vandekerkhove, Allysa House

1. Call to Order

Meeting called to order at 10:01 am

QUORUM: 18 members present (of 74 total members) QUORUM of 8 was achieved.

2. Welcome from the President

Jan Shields welcomed everyone to the Annual General Meeting. She thanked all members for their support on the move, and a special thanks to our staff – Ellyn, Jack, and Teresa. Commendations to our contractor. The move to our new space would not be possible without our Funding Partners. Many donations were given to our moving project, and a Donor Wall is displayed in the foyer. Repairs of the flooding in December is ongoing. Research and processing are still continuing. The work by Alyssa House, our junior archivist, has been invaluable. We are saddened by the passing of two of our members - Gail Prette and Karen Burgess- they will truly be missed. Jan is stepping down from the position of President yet will remain on the board as Past President. Voting protocols were explained.

3. Adoption of the Agenda

MOTION to adopt the agenda, as presented.

Made by: Gladys Blackmore

Seconded by: Duff Crerar

Carried

4. Minutes of the 2024 Annual General Meeting

MOTION: To accept the minutes of the 2024 Annual General Meeting, as presented.

Made by: Suzanne Dunn

Seconded by Gary Dixon.

Carried.

5. Minutes of the July 26, 2024 Special General Meeting

MOTION to accept the minutes of the July 26, 2024 Special General Meeting, as presented.

Made by: Meg Archer

Seconded by: Peter Harris

Carried

6. 2024 Annual Reports

This year, our staff have assembled all of our reports into one, cohesive 2024 Annual Report. We will still accept each report individually

6.1 President's Report by Jan Shields

MOTION: To accept the President's report, as presented

Made by: Duff Crerar

Seconded by: Shawn Morton.

Carried.

6.2 Executive Director's Report

Ellyn Vandekerkhove presented the Executive Director's report, contained in the South Peace Regional Archives 20 Annual Report.

Many changes over the year – adjustments to a new and different space. Many activities were on hold. Archives was closed due to the flood. (Gladys asked about the costs due to the flood: Insurance paid for the damage except for deductible. Alarm systems to alert staff if any floods in future)

MOTION: To accept the Executive director's report, as presented

Made by: Shawn Morton

Seconded by: Duff Crerar

Carried.

6.3 Treasurer's Report

Eleanor Dalen presented the Treasurer's report, contained in the South Peace Regional Archives 2024 Annual Report.

MOTION: To accept the Treasurer's report at presented

Made by: Gladys Blackmore

Seconded by: Shawn Morton

Carried.

6.4 Auditor's Report

Jan Shields thanked Irene Gitzel and Cathy Scott for their assistance reviewing the 2024 financial records of the Archives.

MOTION: to accept the 2024 Financial Statements of the South Peace Regional Archives, as presented.

Made by: Charles Taws

Seconded by: Suzanne Dunn

Carried.

7. Appointment of Auditors for 2025

Irene Gitzel and Cathy Scott agreed to let their names stand for another year as volunteer auditors. Suzanne Dunn volunteer to be an alternate auditor.

MOTION: To appoint Cathy Scott and Irene Gitzel as volunteer auditors of the South Peace Regional Archives 2025 financial records, and to appoint Suzanne Dunn as an alternate auditor in the event that either of the two auditors are unavailable.

Made by: Peter Harris.

Seconded by: Gary Dixon

Carried.

8. 2025 Budget

Ellyn Vandekerkhove presented the Archives' 2025 budget.

The budget was previously approved by the Board of Directors in November 2024. There will be no Young Canada Works grant applications. A 5% increase was added.

MOTION: To accept the South Peace Regional Archives 2025 budget, as presented.

Made by: Duff Crerar

Seconded by: Suzanne Dunn

Carried.

9. Special Resolution to Repeal the Existing Bylaws and Accept Rewritten Bylaws. The major motivation for this change is to allow us to work withing AGLC funding guidelines.

MOTION: Special Resolution: Be is resolved as a special resolution of the South Peace Regional Archives Society, that the Bylaws of the South Peace Regional Archives Society be repealed; and that the Draft Bylaw document as presented at the 2025 Annual General Meeting of the South Peace Regional Archives, attached hereto, serve as the Bylaws of the Society in lieu of and to replace the current Bylaws.

Made by: Gladys Blackmore

Seconded by: Christine Schlieff

Carried.

10. Nomination Report and Elections

Jan Shields thanked everyone who was standing for election. She called for nominations for Board of Directors from the floor. There were none. The following had expired terms and let their names stand for re-election: Gail Schau, Duff Crerar

VOTE: Call for votes for each Director.

MOTION: to reinstate Gail Schau to Board of Directors.

Made by: Jan Shields

Seconded by: Shawn Morton

Carried.

MOTION: to reinstate Duff Crerar to Board of Directors.

Made by: Jan Shields

Seconded by: Suzanne Dunn.

Carried.

Gail and Duff were welcomed back to the Board.

Duff Crerar let his name stand for position of President.

MOTION: to elect Duff Crerar as new President

Made by: Jan Shields

Seconded by: Eleanor Dalen.

Carried. Thank you to Duff. His willingness is hugely appreciated.

Voting was conducted by show of hands.

11. Volunteer Recognition

The work of the Archives would not be possible without the work of the volunteers, who do research and are engaged out in the community. Thanks to all volunteers for their work and support in the last year.

12. Beth Shehan Award

The Beth Sheehan Award recognizes individuals and organizations who have made significant contributions to the goals of the Archives. This year, the award went to the Alberta Genealogy Society of Grande Prairie and District branch. The Society is a long-time supporter of the Archives. It has donated equipment, and gave support and input to the Telling Our Stories magazine. Ellyn Vandekerkhove made the presentation which was accepted by Gail Schau (of the Genealogy Society), and she was given a bouquet of flowers.

13. Adjournment

The meeting was adjourned at 11:11 am

Motion to adjourn by: Meg Archer

Seconded by: Alice Sims

Jan Shields was thanked for her many years of service as President, and was given a bouquet of flowers.

Members were invited to remain for a presentation: "The Trelles – A Life in Photographs" by Alyssa House.

Alyssa was given a bouquet of flowers.

Minutes completed by Meg Archer, Secretary.

Meg Archer, Secretary

Date

Duff Crerar, President

Date