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ANNUAL REPORT



South Peace
REGIONAL ARCHIVES

MESSAGE FROM THE PRESIDENT

Jan Shields

A warm welcome to all! It is your membership and support that keeps us going - and growing! It has been an eventful 12 months since we last met. First, you may have noticed our new logo. Our upcoming change to our new location has made it necessary to change information on our letterhead, business cards, website etc. It seemed like a perfect time to consider how our logo represents the activities and goals of SPRA. Our new logo is intended to reflect the ongoing mandate of our archives - our work goes beyond our pioneer past and will continue to gather, preserve, and share the stories of individuals, families, organizations and institutions in the South Peace for years and years to come. The wheel is a nod to the pioneers and blocks represent the stories we will collect as times change.



We have also added a new member to our team. Our new archivist, Jack Lawrence joined us a few months ago and we are so pleased he is here. Jack has jumped immediately into his job and we are well on our way to getting our processed and unprocessed collections ready for our move. Thank you Jack for your hard work.

I want to take this moment to also acknowledge our Administrative Assistant Teresa for all her work this year. For several months we did not have an Archivist, and Teresa stepped up in a big way to help during this time, and allow work to continue, taking on extra duties in addition to her regular work. Thank you for all of your work this year Teresa.

Ellyn Vandekerkhove our Executive Director has also been busy. Because of her persistence we finally have firm lease agreements for our new space in Centre 2000 and for the short term remaining in the Grande Prairie Museum. Ellyn has spent much time applying for grants to assist in renovations and the cost of moving. We are still waiting for news on a federal grant but unfortunately we were unsuccessful in our application for a similar grant from the province, which has caused some delays in the project. Daryl White and Ellyn are busy working on other possible funding. As we wait to acquire additional funding we have finalized plans and are ready to move forward once funding is confirmed.

Ellyn and Jack have also been busy with events and presentations in the community now that many of the Covid restrictions have been lifted.

With the help of staff I have all but completed SPRA's application for AGLC status. If we are successful, we will be eligible to participate in numerous gaming activities including casinos, bingos, raffles, and pull tickets. It will also allow other organizations with AGLC status to donate more than \$5000 to the archives. Hopefully these possibilities will allow us to further our work within the archives and the South Peace communities.

Shortly before Christmas we were approached by Eastlink to provide some programming for their local TV. I would like to thank Duff Crerar, Meaghan Peuramaki-Brown and Shawn Morton for their help in making that happen.

We have an active and dedicated Board of Directors and I would like to thank them for their contribution to the success of the SPRA. In particular, I would like to thank Gail Prette for her many years of work as our treasurer, as she will be stepping down from that position.



South Peace
REGIONAL ARCHIVES

MESSAGE FROM THE EXECUTIVE DIRECTOR

Ellyn Vandekerkhove

First, I would like to thank you all for coming out today. Without your generous support none of the work we do to gather, preserve and share the history of the South Peace Region would be possible.

2022 was another busy year at the Archives, and in many ways it was a year of building and growing. First, we are building towards our new home. As you are aware, the Archives will be moving to Centre 2000 in 2023, but moving an archival collection is no small task. We have a rare opportunity to decide what our new space will be, and to build our facility from the ground up, ensuring that it will fit our needs for years to come. While funding set-backs have caused some delays, we are still working hard to complete this relocation and can't wait for you all to see the final results.

We have also spent this year building our technological and digital capacity. The Covid-19 pandemic closures pushed us to focus on digital access strategies. It accelerated a trend that was already moving towards using digital platforms in the Archival field, and we are working hard to meet this new challenge. First, we are rebuilding our website, making it easier to use, and capable of handling the large amounts of information we need. Second, we have continued to work on converting our database from Access to Access to Memory or AtoM. This will accommodate for our growing collection, make the sharing of our finding aids easier, increase searchability, and allow us to more easily share information with Alberta on Record.

Finally, this year we started working on building back our community relations after two years of Covid-19 closures. We returned to giving public presentations, having in person researchers, and events, and programming. While it has been a little slow to start up again, we have seen an especially big demand for programs and events.

While we are excited to take these next steps, it is important for us to take a moment to celebrate how far we have already come. I would like to thank the staff, board, volunteers and of course all of our members whose hard work and support has made all of this possible. I know that together we can continue to build the Archives and serve our community.



SOUTH PEACE REGIONAL ARCHIVES SOCIETY

Vision

Preserving and Sharing the Past

Mission

The purpose of South Peace Regional Archives is to gather, preserve, and share the historical records within the region, both now and in the future. We add value to people's lives by increasing their understanding and appreciation of the past.

Mandate

The mandate of South Peace Regional Archives is to acquire, preserve and make accessible to the public records of on-going value from individuals, families, businesses and organizations, which reflect the political, social and economic life of the south Peace River Country of Alberta. These records are in all formats and media, including textual records, photographs, films, sound recordings, maps, plans and drawings. South Peace Regional Archives covers the area within the boundaries of Birch Hills County, the City of Grande Prairie, the County of Grande Prairie, the Municipal District of Greenview, the Municipal District of Spirit River and Saddle Hills County.

Values

We will not compromise on the following values in the attainment of our Vision:

Professionalism
Accountability
Accessibility

Community
Collaboration
Service

Impact
Learning
Adaptability

Strategic Goals and Priorities, 2019-2022

The South Peace Regional Archives Society Board of Directors and Executive Director developed the 2019-2022 Strategic Business Plan after a series of internal planning sessions and consultations in 2018 and 2019. The goal of this strategic plan is to strengthen the organization and create a blueprint for the staff and board. The result is a roadmap for the next four years that will bring the Archives to the state desired by the board, staff, and stakeholders.

Strategic Goals

Our five strategic goals will guide our 2019-2022 planning. These goals relate to our overall mission and long-term needs.

1. Grow Our Core Business: Implement comprehensive acquisition and preservation measures to collect records from the South Peace area.
2. Assure Sustainability: Secure funding agreements and a permanent Archives facility to ensure the long-term security of the records in our care.
3. Develop Human Resources: Encourage a culture that encourages excellence for our staff and volunteers in order to meet the needs of the community.
4. Increase Accessibility: Serve the community as an inclusive, participatory archives: one that all can contribute to and access community history.
5. Promote Awareness: Foster awareness of historical memory and the Archives in the communities we serve. Promote the services of the Archives.

Priority Goals

Alongside the strategic goals, the Board of Directors identified three priority goals. These goals relate to our more urgent, specific needs as an organization.

1. Secure Funding: Sufficient, predictable funding from a diversity of sources ensures the long-term financial sustainability of our organization.
2. Secure Facility: A permanent Archives facility will ensure the long-term security of the archival records in our care as well as ensure our long-term capacity for programming.
3. Promote Awareness: Greater awareness and appreciation of the Archives services, as well as strong relationships with cultural heritage organization in our community supports our efforts to reach Priority Goal #1 and #2.

COLLECTIONS CARE

Accessions

The South Peace Regional Archives would not exist without thoughtful archival donations from members of our community. 2022 was a challenging year for accepting donations, however, as we are currently at capacity for our holdings. For this reason, we have had to put several large donations on hold, with the individuals or organizations involved agreeing to hold onto them until after the move. Even with these constraints we were able to accept 22 small accessions in 2022, including approximately: 91.5 cm of textual records, 52 photos and 9 albums, 2 architectural drawings, 1 yearbook, 9 scrapbooks, 8 published books, 2 VHS and 1 vinyl record.

Processing

This was a busy year of processing for the South Peace Regional Archives. We were able to complete processing of the Art Gallery of Grande Prairie Fonds (677), which staff have been working on for several years. This fonds included 595 cm of textual records, 1199 photographs, 949 negative slides, 141 negative strips, 5 cd's and 2 floppy disks. We also processed the related Evelyn McBryan Fonds (595) which included 6 cm of textual records, 30 photographs and 381 negative slides.

We processed several accruals to existing fonds. This included adding 2.5cm of textual records to the Paulette Hyrchiw Fonds (197), 2 photo albums to the Andre and Jeanne Pivert Fonds (528), and 2cm of textual records and 138 photographs to the Maurice Pivert Fonds (527). These completed the major processing projects we had planned to accomplish before the move. We will begin addressing our processing backlog after the relocation.

Database Conversion

Over the last year we have made significant progress on converting our archival database over from Access to Access to Memory. This is a time consuming process, as it requires staff to manually move each description, and we are also manually checking each record for accuracy of content and location. This will help to ensure that we have accurate and accessible records of our holdings. We initially estimated this project would take 3 years to complete, and we are currently on track for that target. In 2022 we have fully moved over 11,892 descriptions from 200 fonds. In total we have 37,216 descriptions, so that is 32% of the database.

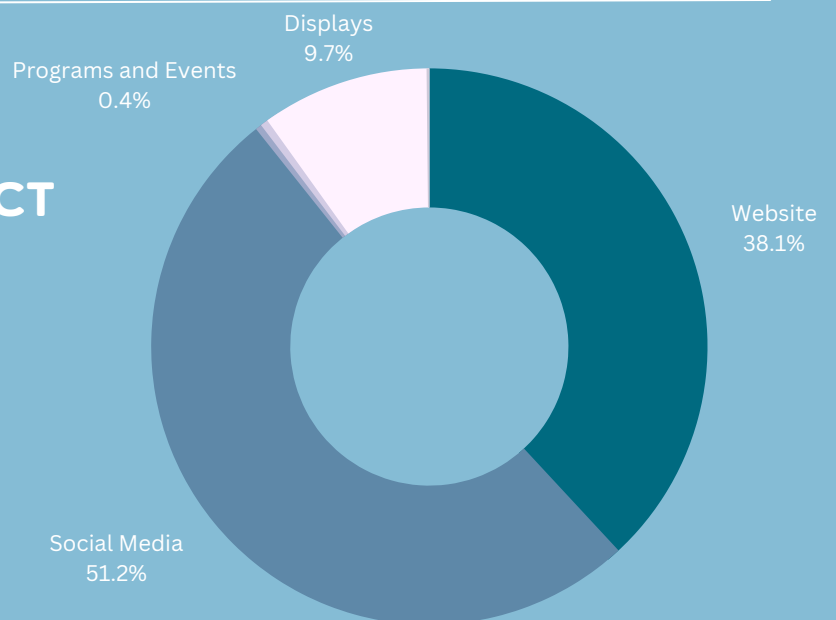


ACCESS AND AWARENESS

The archives interacts with our audience in a variety of different ways

WHERE DO WE INTERACT

See the different avenues where the archives impacts people



Website

Our website continues to be a crucial tool for conducting research and accessing our collections. It contains several databases, our finding aids, and several research guides. It also provides a lot of our business transactions as people can access our store, make donations, and book appointments. In 2022 our website was viewed 63,056 times. While many of the views were local, some ranged the globe with the website being viewed from 98 separate countries. Additionally, some of our records are available on Alberta on Record, hosted by the Archives Society of Alberta. We have not yet received the user statistics for 2022 from them, but in previous years our records reached approximately 30,000 people, and we anticipate similar usage this year.

We are very excited to announce that we will be launching our new website on April 15! Our current website was constructed in 2013 and, while it has served us well, technology has changed a lot in that time. We have rebuilt the website from the ground up, trying to focus on ease of access and usability. We think this website will increase access to our collection, allow us to continue to grow our digital presence, and showcase our services. Be sure to check it out once it is live!

Social Media

This year we have continued to see amazing engagement from our social media platforms! Once again our most popular Facebook series was #Throwback Thursday, a weekly post featuring an image from the archival collection. This series had a combined reach of 58,389. Other Facebook content included the #SoldiersSpotlight, which highlights a different soldier each week and, of course, our ever popular #FredFonds. Across our Facebook page we had a combined reach of 79,115.

One of our summer students also launched our Instagram page, which is slowly growing momentum. We have focused on sharing our #ThrowbackThursday posts on this platform, and between September – December it reached 788 people. In total our social media channels had a reach of 84,742.

Channels at a Glance

Website: Reach 63056

Alberta on Record: Reach 30000

Facebook: Reach 79115

Instagram: Reach 788

Youtube: Reach 2839

Telling Our Stories

The Archives' quarterly magazine continues to serve as a valuable outreach resource for members and the community at large. In 2022, Telling Our Stories covered the topics of Fashion (March), Local Tourism (June), Clubs and Organizations (September), and Arts and Crafts (December). We worked throughout the year to feature Indigenous Content, and contributions from guest contributors.

We printed and distributed more than 600 physical copies of the magazine, as well as a number of digital subscribers.

Displays/ Exhibits

Once again, the Archives partnered with the Grande Prairie Museum to make small exhibits available to the public. This summer we switched out our display on historic postcards in the museum gallery for one that highlighted war-time letter writing. Our "Close Contact" exhibit also remained on display in the Grande Prairie Museum Community Room for most of the year. In total these displays were seen by 16116 people.

Access

Providing access to the records in our collection continues to be an essential part of the Archives' mandate. This can take the form of in-person visits to the archives, remote research requests, or record reproduction requests. Remote research requests remain the largest category of these, with just over 150 requests coming. We also fulfilled 61 reproduction requests. In March we were able to re-open to in person researchers, and we had 54 in-person researchers.

Right: Staff at this years folktales event

Programs and Events

This year the Archives was able to return to in person programming! Staff conducted several presentations on archives and local history throughout the community, including at Northwest Polytechnic, Swan City Rotary Club, and the Grande Prairie and District Branch of the Genealogical Society.



Our two summer students also developed two new cemetery tours. “Wonder Women of the South Peace” talked about the lives of some of the fascinating women who helped to build our community. “Crime and Punishment in the South Peace” explored murder and mischief through some of our region’s most fascinating crimes, and the lives of the people who were involved with them. These cemetery tours proved immensely popular, with 83 attendees cumulatively.

Once again we partnered with the City of Grande Prairie, Grande Prairie Museum, and Grande Prairie Seniors Reading Theatre on the annual Heritage Village Folktales Tour. The event was a guided after-hours tour featuring historical stories with both fact and fiction, with 185 people participating. We also were lucky enough to work with Bear Creek Funeral Home and TodayFM on the second ever “Ghost Stories” event, which shared spooky stories from the region. 100 people attended over two fully sold out nights!

MESSAGE FROM THE TREASURER

Gail Prette

A Balance Sheet, Profit & Loss Statement, and a comparative Budget for the fiscal year Jan to Dec, 2022 are attached. The following is a compressed version of these documents:

Balance Sheet

Note: You will see that we have opened a second chequeing account for the building fund. This will handle all the transactions for our renovation project in Centre 2000. Having a separate account was recommended as a measure to meet the audit requirements for our capital grants.

As at December 31, 2022 we had:

Assets:

\$ 67,823.43	in the operating - Chequing account
38,508.90	in the Contingency Fund
50,001.00	in the Building Fund - Chequing account
276,823.33	in the Building Fund - Savings account
5,591.07	in Accounts Receivable (GST rebate, etc.)
200.00	in Petty Cash
1,023.73	in the Reserve GIC (Mastercard)
4,768.74	in Prepaid Expenses
32,006.94	Undepreciated Fixed Assets
\$476,747.14	TOTAL ASSETS

Liabilities & Equity:

\$ 22,725.65	2022 Invoices paid in 2023
316.87	Mastercard purchases
4,230.14	Peace Country Land Database and WCB
198,191.13	Deferred Revenue
251,283.35	Equity - SPRA'S Net worth
\$476,747.14	TOTAL LIABILITY & EQUITY

Profit and Loss Statement

The Profit and Loss Statement shows a net profit of \$1,070.06. This was due to Sales and Services Revenue coming in at \$1,450.00 more than we had anticipated in our 2022 Budget.

2022 Budget Report

The attached report has explanations under "notes" as to why there are variances between projected budget and actual income and expense.



2022 Financial Statements

Auditors Report



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www.southpeacearchives.org

Financial Review 2022

We, Irene Gitzel and Cathy Scott, being members in good standing, have reviewed the Balance Sheet and Income Statement of the South Peace Regional Archives Society as at December 31, 2022. This information has not been audited. We believe these statements to be free of material misstatement and present fairly the financial position of the South Peace Regional Archives Society.

It is our recommendation that these statements be accepted as complete and adopted by the membership as the final statements for the fiscal year January 1, 2022-December 31, 2022.

Name: Irene Gitzel
8925 120 Ave
Grande Prairie, AB.
T8X 1M6


(Signature)

Name: Cathy Scott
10102 80th Ave
Grande Prairie, AB
T8W 1Z9


(Signature)

Name: Meg Archer
Secretary
RR 2
Sexsmith, AB
T0H 3C0


(Signature)

DATED this 16th day of March, 2023.

Balance Sheet

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03/15/23

Accrual Basis

South Peace Regional Archives

Balance Sheet

As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Chequing/Savings	
1000 - ATB Chequing	67,823.43
1102 - Contingency Fund	38,508.00
1110 - Building Fund Chequing	50,001.00
1120 - Building Fund Savings	276,823.33
Total Chequing/Savings	433,156.66
Accounts Receivable	
1200 - Accounts Receivable	5,591.07
Total Accounts Receivable	5,591.07
Other Current Assets	
1290 - Petty Cash	200.00
1305 - Reserve - GIC	
1310 - Reserve - Mastercard	1,023.73
Total 1305 - Reserve - GIC	1,023.73
1350 - Prepaid Expenses	4,768.74
Total Other Current Assets	5,992.47
Total Current Assets	444,740.20
Fixed Assets	
1500 - Computer Equipment	
1510 - Computer Equip-Orig Cost	35,583.28
1520 - Computer Equip-Amort	-28,982.36
Total 1500 - Computer Equipment	6,600.92
1550 - Equipment	
1560 - Equipment - Orig Cost	62,320.60
1570 - Equipment - Amort	-36,914.58
Total 1550 - Equipment	25,406.02
Total Fixed Assets	32,006.94
TOTAL ASSETS	476,747.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	22,725.65
Total Accounts Payable	22,725.65
Credit Cards	
2075 - Mastercard ATB	316.87
Total Credit Cards	316.87
Other Current Liabilities	
2100 - Peace Country Land Database	4,188.93
2400 - WCB Payable	41.21
Total Other Current Liabilities	4,230.14
Total Current Liabilities	27,272.66

Profit and Loss

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03/15/23

Accrual Basis

South Peace Regional Archives Profit & Loss

January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
4000 - Operating Grants	
4010 - City of Grande Prairie	71,280.00
4020 - County of Grande Prairie	70,781.00
4030 - Municipal District of Greenview	54,600.00
4040 - M.D. Spirit River 133	9,100.00
Total 4000 - Operating Grants	205,741.00
4100 - Project Grants	
4130 - Canadian Council of Archives	18,927.12
4160 - Peace Country Land Database	4,100.00
4180 - Miscellaneous Grants	21,544.00
Total 4100 - Project Grants	42,571.12
4200 - Sales and Service	
4210 - Book Sales	577.31
4220 - Fees for Service	
4223 - Research Fees	25.31
Total 4220 - Fees for Service	25.31
4230 - Misc Sales	1,347.49
4240 - Photograph Sales	975.13
Total 4200 - Sales and Service	2,925.24
4300 - .Donations	
4310 - Donation - Tax Receipt	0.00
4315 - Lifetime Members, Tax Receipted	0.00
4320 - Donation - Non Tax Receipt	0.00
4330 - Bldg Donation - Tax Receipt	0.00
4340 - Bldg Donation - Non Tax Receipt	0.00
Total 4300 - .Donations	0.00
4400 - Interest	3,809.36
4450 - Government Rebates	-325.82
4500 - SPRA Society Membership	1,533.42
Total Income	256,254.32
Expense	
6005 - .Advertising	
6015 - Awareness	128.12
Total 6005 - .Advertising	128.12
6020 - Amortization Expense	12,018.72
6030 - Bank Service Charges & Interest	173.58
6040 - Square Fees	58.42
6200 - Conservation Expense	1,267.47
6300 - Facility Fees	
6305 - Capital Expenses	31,397.16
6310 - Utilities, Maintenance, etc.	9,302.20
6320 - Facility Insurance	3,838.97
6330 - Off-Site Storage	13,530.00
Total 6300 - Facility Fees	58,068.33
6375 - Newsletter	980.18
6400 - .Office Expenses	
6410 - Office Equipment	2,608.29
6420 - Office Equip Repairs/Maintenanc	616.02
6430 - Office Supplies	3,251.92

Profit and Loss

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Accrual Basis

South Peace Regional Archives Profit & Loss

January through December 2022

	Jan - Dec 22
6450 - Telephone & Internet	2,010.25
Total 6400 - Office Expenses	8,486.48
6500 - Professional Dev.	
6510 - Workshop Registrations	1,608.12
6520 - Mileage and Travel	614.79
6530 - Memberships & Subscriptions	383.63
Total 6500 - Professional Dev.	2,606.54
6600 - Professional Fees	
6610 - Accounting	6,018.01
6620 - Computer Services	1,537.50
6635 - Legal Fees	1,973.12
6645 - Strategic Planning	1,225.90
Total 6600 - Professional Fees	10,754.53
6700 - Project/Event Expense	
6705 - Misc Events/Projects	1,400.00
6710 - Annual Events	
6713 - Indigenous History Committee	257.69
Total 6710 - Annual Events	257.69
6720 - Projects w/o Grants	71.74
6740 - Projects under Grant	
6746 - Peace Country Land Database Exp	4,100.00
Total 6740 - Projects under Grant	4,100.00
6770 - SPRA Society Expenses	1,014.92
6780 - Future Planning Committee	115.45
Total 6700 - Project/Event Expense	6,959.80
6800 - Volunteer Expense	346.59
6850 - Staff Expense	323.33
6900 - Wage & Benefits	
6910 - Wages & Salaries	137,456.86
6930 - CPP Expense	7,232.84
6940 - EI Expense	3,071.30
6950 - WCB Expense	531.21
6960 - Vacation Pay Expense	892.71
6970 - Benefits	1,785.48
Total 6900 - Wage & Benefits	150,970.40
Total Expense	253,142.49
Net Ordinary Income	3,111.83
Other Income/Expense	
Other Income	
7100 - Building Fund Income	16,827.74
Total Other Income	16,827.74
Other Expense	
8000 - Building Fund Expenses	
8050 - Bldg Fund - Professional Fees	16,827.74
Total 8000 - Building Fund Expenses	16,827.74

Profit and Loss

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03/15/23

Accrual Basis

South Peace Regional Archives Profit & Loss

January through December 2022

	Jan - Dec 22
8700 - Gain or Loss on Sale of Asset	2,033.77
Total Other Expense	18,861.51
Net Other Income	-2,033.77
Net Income	1,078.06

Budget Vs Actual

January through December 2022

		Jan - Dec 22	Budget	% of Budget	Notes
Ordinary Income/ Expense					
Income					
4000 - Operating Grants					
	4010 - City of Grande Prairie	71,280.00	71,280.00	100.0%	
	4020 - County of Grande Prairie	70,761.00	70,761.00	100.0%	
	4030 - Municipal District of Greenview	54,600.00	54,600.00	100.0%	
	4040 - M.D. Spirit River 133	9,100.00	9,100.00	100.0%	
Total 4000 - Operating Grants		205,741.00	205,741.00	100.0%	
4100 - Project Grants					
	4130 - Canadian Council of Archives	16,927.12	16,927.12	100.0%	
	4140 - Young Canada Works	0.00	0.00	0.0%	Reported under CCA
	4160 - Peace Country Land Database	4,100.00	4,100.00	100.0%	
	4180 - Miscellaneous Grants	21,544.00	19,044.00	113.13%	addition, City of GP Marketing
Total 4100 - Project Grants		42,571.12	40,071.12	106.24%	
4200 - Sales and Service					
	4210 - Book Sales	577.31	300.00	192.44%	Sales to museum giftshop
	4220 - Fees for Service				
	4223 - Research Fees	25.31			
Total 4220 - Fees for Service		25.31			
	4230 - Misc Sales	1,347.49	650.00	207.31%	Cemetery Tours increase
	4240 - Photograph Sales	975.13	500.00	195.03%	
Total 4200 - Sales and Service		2,925.24	1,450.00	201.74%	
4300 - .Donations					
	4310 - Donation - Tax Receipt	0.00			
	4315 - Lifetime Members, Tax Receipted	0.00			
	4320 - Donation - Non Tax Receipt	0.00			
	4330 - Bldg Donation - Tax Receipt	0.00			
	4340 - Bldg Donation - Non Tax Receipt	0.00			
Total 4300 - .Donations		0.00			
4400 - Interest					
	4450 - Government Rebates	-325.82			
4500 - SPRA Society Membership		1,533.42	1,500.00	102.23%	
Total Income		256,254.32	248,862.12	102.97%	
Expense					
6000 - Acquisition Expense					
	6000 - Acquisition Expense	0.00	540.00	0.0%	
6005 - .Advertising					
	6010 - Advertising	0.00	340.00	0.0%	
	6015 - Awareness	128.12	1,700.00	7.54%	Moved to capital - branding
Total 6005 - .Advertising		128.12	2,040.00	6.28%	Moved to capital - branding
6020 - Amortization Expense		12,018.72			
6030 - Bank Service Charges & Interest		173.58	150.00	115.72%	
6040 - Square Fees		58.42	200.00	29.21%	
6200 - Conservation Expense		1,267.47	4,000.00	31.69%	Moved to capital - equipment
6300 - Facility Fees					

Budget Vs Actual

January through December 2022					
		Jan - Dec 22	Budget	% of Budget	Notes
6305 - Capital Expenses		31,397.16	33,000.00	95.14%	
6310 - Utilities, Maintenance, etc.		9,302.20	10,000.00	93.02%	
6320 - Facility Insurance		3,838.97	4,000.00	95.97%	
6330 - Off-Site Storage		13,530.00	12,400.00	109.11%	
Total 6300 - Facility Fees		58,068.33	59,400.00	97.76%	
6375 - Newsletter		980.18	2,000.00	49.01%	Printing under Off. Supply
6400 - Office Expenses					
6410 - Office Equipment		2,608.29	4,975.83	52.42%	Moved to capital - computers
6420 - Office Equip Repairs/Maintenanc		616.02	350.00	176.01%	Repair old computers
6430 - Office Supplies		3,251.92	2,000.00	162.6%	Include. Photocopier/printing
6440 - Photocopier Expenses		0.00	1,400.00	0.0%	Reported under Off. Supplies
6450 - Telephone & Internet		2,010.25	2,100.00	95.73%	
Total 6400 - Office Expenses		8,486.48	10,825.83	78.39%	
6500 - Professional Dev.					
6510 - Workshop Registrations		1,608.12	1,750.00	91.89%	
6520 - Mileage and Travel		614.79	1,000.00	61.48%	
6530 - Memberships & Subscriptions		383.63	1,000.00	38.36%	Several waived post Covid
Total 6500 - Professional Dev.		2,606.54	3,750.00	69.51%	
6600 - Professional Fees					
6610 - Accounting		6,018.01	5,500.00	109.42%	
6620 - Computer Services		1,537.50	980.00	156.89%	New server setup
6635 - Legal Fees		1,973.12	1,000.00	197.31%	Extended due to lease
6645 - Strategic Planning		1,225.90	1,500.00	81.73%	
Total 6600 - Professional Fees		10,754.53	8,980.00	119.76%	
6700 - Project/Event Expense					
6705 - Misc Events/Projects		1,400.00	1,100.00	127.27%	Folktales contract
6710 - Annual Events					
6713 - Indigenous History Committee		257.69	500.00	51.54%	
Total 6710 - Annual Events		257.69	500.00	51.54%	
6720 - Projects w/o Grants		71.74	500.00	14.35%	
6740 - Projects under Grant					
6746 - Peace Country Land Database Exp		4,100.00	4,100.00	100.0%	
Total 6740 - Projects under Grant		4,100.00	4,100.00	100.0%	
6770 - SPRA Society Expenses		1,014.92	1,000.00	101.49%	
6780 - Future Planning Committee		115.45	5,000.00	2.31%	Project reported other exp.
Total 6700 - Project/Event Expense		6,959.80	12,200.00	57.05%	
6800 - Volunteer Expense		346.59	250.00	138.64%	
6850 - Staff Expense		323.33	350.00	92.38%	
6900 - Wage & Benefits					
6910 - Wages & Salaries		137,456.86			
6930 - CPP Expense		7,232.84			
6940 - EI Expense		3,071.30			
6950 - WCB Expense		531.21			
6960 - Vacation Pay Expense		892.71			

Budget Vs Actual

January through December 2022

		Jan - Dec 22	Budget	% of Budget	Notes
	6970 - Benefits	1,785.48			
	6900 - Wage & Benefits - Other	0.00	149,176.29	0.0%	
	Total 6900 - Wage & Benefits	150,970.40	149,176.29	101.2%	
	Total Expense	253,142.49	253,862.12	99.72%	
	Net Ordinary Income	3,111.83	-5,000.00	-62.24%	
	Other Income/ Expense				
	Other Income				
	7100 - Building Fund Income	16,827.74	5,000.00	336.56%	
	Total Other Income	16,827.74	5,000.00	336.56%	
	Other Expense				
	8000 - .Building Fund Expenses				
	8050 - Bldg Fund - Professional Fees	16,827.74			
	Total 8000 - .Building Fund Expenses	16,827.74			
	8700 - Gain or Loss on Sale of Asset	2,033.77			
	Total Other Expenses	18,861.51			
	Net Other Income	-2,033.77	5,000.00	-40.68%	
	Net Income	1,078.06	0.00	100.0%	Building Fund

FUNDING

Municipal Funding Partners

The South Peace Regional Archives is public, non-profit organization with charitable status. Through a unique and collaborative funding partnership between our four municipal partners, we are able to offer our services across the region to both urban and rural residents. In 2022, 80% of the Archives' income came from the generous support of our municipal funding partners: the City of Grande Prairie; the County of Grande Prairie; the Municipal District of Greenview; and the Municipal District of Spirit River.



Other Funders

The South Peace Regional Archives also receives income from project-based grants, book sales, society memberships, and donations from the public. In 2022, we received grants from Government of Canada, Library and Archives Canada, and Government of Alberta. We are grateful for all funding support.



VOLUNTEERS

The work of the South Peace Regional Archives would not be possible without the support of our volunteers. In 2022, they contributed more than 600 hours of service, including: generating content for the Archives' magazine and social media; maintaining our databases and reference files; completing transcriptions of archival records; assisting with public research requests and public events; and so much more. This past year we have had both in-person and remote volunteers who have been actively contributing their time and expertise to expand the reach of the Archives. Many of these volunteers also serve on Committees for the Archives. We are extremely grateful for all of their assistance.

Meg Archer

Leita Askew

Ron Boyce

Karen Burgess

Shelley Calliou

Eleanor Dalen

Betty Dyck

Kaylee Dyck

Dave McRae

Gail Prette

Randy Repka

Gail Schau

Cathy Scott

Brenda Scragg

Alice Sims

Christine Schlieff

Pam Stigsen

Pat Wearmouth

Grace Wideman

Victoria Wanihadie

BETH SHEEHAN AWARD

Before we had an archives in the south Peace, Beth maintained an archives in her home, with a comprehensive library of books on the Peace Country, a large bank of clipping files, brochures from hundreds of events and organizations, thousands of photographs, and taped interviews of many pioneers. It was her joy to assist anyone researching the history of the south Peace.

When she left the farm in 2003, she transferred her collection to the archives, and it has become a valuable resource for researchers. Beth passed away in 1913 at the age of 93. We are grateful that she had the foresight to leave her collection for the benefit of future researchers.

When the South Peace Regional Archives Society was formed in 2007, we established the Beth Sheehan South Peace Archives Award to recognize individuals and organizations who have made significant contributions to the goals of the Archives.

Pat Wearmouth

This year we are pleased to award the Beth Sheehan Award to Pat Wearmouth. Pat has been a volunteer at the South Peace Regional Archives since 2013 and has worked nearly 150 hours. During his work as a volunteer, Pat focused on a few of his historical passions: forestry and transportation. He wrote blog and magazine articles, research guides, and helped to facilitate the transfer of a large records donation from Canfor.

But Pat's support of the Archives goes far beyond his work as a volunteer. Pat has also worked towards sharing and preserving history through his work in the Peace Country Historical Society, where he has served as President. We have worked together on many projects with the Society during his tenure, and Pat has always been willing to speak up for us, writing us many, many, letters of support! Collaboration is necessary for heritage organizations to thrive in our community, and Pat has played a big part in that over the years.

We would like to thank Pat for all of his work on sharing and preserving our region's history. His passion and dedication helps make our work possible, and always a lot more fun!

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Teresa Dyck, Administrative Assistant

Taci Trudeau, Archives Assistant (May – August)

Patrick Macaulay, Archives Assistant (May – August)